

Memo No. 56.83.0000.006.07.025.23.297

Date: 15.03.2023

**REQUEST FOR EXPRESSIONS OF INTEREST (EOI) FOR SERVICES**  
**Hiring a firm for Infrastructure Support and Maintenance of a2i's initiatives**

GOVERNMENT OF THE PEOPLE'S REPUBLIC OF BANGLADESH		
1	Ministry/Division	Information & Communication Technology (ICT) Division
2	Agency	Aspire to Innovate Programme
3	Name of Procuring Entity	Aspire to Innovate Programme
4	Title of Service	Hiring a firm for Infrastructure Support and Maintenance of a2i's initiatives
5	Procuring Entity District	Dhaka
6	Expressions of Interest for	Consulting firm (National) (lump-sum)
7	Eol Ref No	56.83.0000.006.07.025.23.297
8	Date	
KEY INFORMATION		
9	Procurement Sub Method	Quality and Cost Based Selection (QCBS)
FUNDING INFORMATION		
10	Budget and Source of Funds	Development budget and Government of Bangladesh
11	Development Partners	UNDP
PARTICULAR INFORMATION		
12	Project / Programme Code	223038900
13	Project / Programme Name	Aspire to Innovate Programme
14	Eol Closing Date and Time	Expression of interest shall be submitted by <b>11:00 AM (BST) on 03/04/2023</b> via email ( <a href="mailto:tender@a2i.gov.bd">tender@a2i.gov.bd</a> ) or Hardcopy. A Proposal box shall be kept at Aspire to Innovate (a2i) Programme, Ground Floor, ICT Tower, Agargaon, Dhaka-1207, Bangladesh and be marked " <b>Hiring a firm for Infrastructure Support and Maintenance of a2i's initiatives</b> ". Please contact Mohammed Salah Uddin, Consultant Procurement (contact detail- mentioned below). Please be informed that firm can only submit either in hardcopy or in email mentioned above.
Information for Applicant		
15	Brief Description of the Assignment	<b>Details are provided in Terms of Reference (TOR). For Terms of Reference (TOR) Please visit: <a href="https://a2i.gov.bd/tenders/">https://a2i.gov.bd/tenders/</a> or contact: Mohammed Salah Uddin, Consultant Procurement, Mobile no. +88 01712-718051, Email: <a href="mailto:tender@a2i.gov.bd">tender@a2i.gov.bd</a></b>
17	Experiences, Resources & Delivery Capacity Required	<p>The minimum qualifications and experiences:</p> <ol style="list-style-type: none"> <li>1. Must have valid and up-to-date Trade license (2021-2022), Register under joint stock &amp; companies (RJSC) registration (if applicable), VAT certificate, TIN certificate, and updated income tax payment certificate.</li> <li>2. Minimum 5 years of experience in ICT business as a registered company/entity in Bangladesh. (Please submit certificate of incorporation or work completion certificate to prove the experience)</li> <li>3. Must have the minimum amount of liquid assets in the form of credit line or working capital shall be BDT 50 Lac in last 02 years (Please submit the necessary document in this regard. For example, audited financial documents)</li> <li>4. Must have a minimum average annual turnover of BDT 1.20 Crore in the last 2 years. Please submit the last 02 (Two) years audited financial statements (if applicable)</li> <li>5. Experience in managing large-scale enterprise infrastructure (minimum 100 VM, 50 Mbps, 10000 user base) in the private/Gov't/Semi-Gov't sector. (What will be documented to prove this criterion)</li> <li>6. List of ongoing projects similar to this assignment. (Please provide copy of contract and URL of the live system)</li> <li>7. Experience on IT service management for minimum 01 (one) enterprise solution for</li> </ol>



		government of Bangladesh/ any development partner/ International organization/ private sector. (Please provide work completion certificate along with copy of contract and URL of live system)			
		Aspire to Innovate Programme now invites eligible Applicants/firms to indicate the interest in providing the services. Interested Consultants/firms are invited to provide information indicating that they are qualified to perform the services. A shortlist of consultants will be prepared upon evaluation of Eols of the eligible applicants and “Request for Proposal” document will be issued in their favor.			
		Total duration of the contract is 24 (Twenty-Four) months.			
18	Other Details (If Applicable)	Not Applicable			
19	Association with foreign firms is	Not Encouraged			
20	Ref no.	Phasing of Services	Location	Indicative Start date (Month/Year)	Indicative Completion date (Month/Year)
	56.83.0000.006.07.025.23.297	Single	Bangladesh	May 2023	June 2025
PROCURING ENTITY DETAILS					
30	Name of Official Inviting EOI	Dr. Dewan Muhammad Humayun Kabir			
31	Designation of Official Inviting EOI	Project Director (Joint Secretary), Aspire to Innovate (a2i) Programme			
32	Address of Official Inviting EOI	Information & Communication Technology (ICT) Division ICT Tower, E-14/X, Agargaon, Dhaka-1207			
33	Contact details of Official Inviting EOI	88 02 55006931-34	Fax: 88 02 55006936	dewan.kabir@a2i.gov.bd	
34	The procuring entity reserves the right to accept or reject all EOI's.				

Signed/

Dr. Dewan Muhammad Humayun Kabir

Project Director (Joint Secretary),  
Aspire to Innovate (a2i) Programme